

Board Meeting	Item	Budget	Remaining	Notes	
1 7/27/2022	Lower Building Classroom	\$3,000.00	\$573.37	Steward wants to continue project Recommend completion by 2024	Move to authorize expenditures for the purpose of improving the lower building classroom and enabling shared usage between corporate members and classroom activities including lockable storage of an amount not to exceed \$3,000
2 1/25/2023	Leesburg Wood Shop	\$1,200.00	-\$28.23	Completed	Move to accept the \$1,200 grant from The Cadeaux Fund, a Donor Advised Fund of Renaissance Charitable Foundation. The funds are agreed to be used for the Leesburg Woodshop.
3	Ceramics Shop Buildout	\$200.00	-\$1.94	Completed	Move to approve \$200 in funds for the completion of the Ceramics Shop buildout.
4 7/10/2023	Ceramics Shop Equipment	\$5,000.00	-\$26.67	Completed - \$350 sale of old kiln	Move to purchase the equipment as requested by Bo Wernick with the total purchase not to exceed \$5000. Funds to be sourced from the equipment account.
5 7/26/2023	Lower Building Craft Room	\$500.00	\$13.98	Completed - Recommend remaining funds be returned	Move to allocate a project budget of an initial \$500 to be managed by the room steward for room set up in accordance with the developed usage plan, including countertop with stacking stools, storage for tools and supplies, and a dedicated shop vac.
6 8/30/2023	Sublimation Printing	\$2,800.00	\$115.23	Steward wants remaining funds to purchase ink - Recommend returning remaining funds to Equipment Reserve fund; all items in the presentation have been purchased. Ink is a consumable and the ERF should not be used to purchase consumables	Move to procure a dye sublimation printer consistent with configuration and accessories as outlined in the presentation for an amount not to exceed \$2800, with the funds to come from the Equipment Reserve.
7 9/27/2023	Laser Purchase	\$25,000.00	\$320.60	Completed	Move to procure two laser cutters using funds from the Tool Fund in accordance with the plan presented to the Board and attached herein as well as \$1400 for an additional rotary cutter to be used in Leesburg for a total not to exceed \$25,000
8 10/25/23	Metal Shop Upgrades	\$4,100.00	\$1.12	Completed	Move to allocate \$2,200 from the facilities reserve to improve the room (Workbenches, pegboard, etc.) and \$1,900 from the equipment reserve for a total of \$4,100.
9 05/31/23	Sale of End mills and Equipment Buy	\$520.08	\$520.08	Steward wants remaining funds to purchase lathe and other equipment/tools that were co-located. Recommend complete by end of year	Authorize Brad Hess to sell excess insert tooling (approx 65 boxes) and excess large tools (approx 12 tools) on ebay.
10 10/25/23	Purcellville Upgrades	\$11,995.00	\$11,995.00	Steward wants project to continue	Move to approve the spend of \$8,820 to come from the Building Reserve and \$3,175 from the Equipment Reserve to complete the projects as outlined on the October 2023 slide of the Purcellville Capital Plans presentation. Move to supersede the previously approved 10/23/2024 NB2as follows: "Move to approve the spend of \$8,820 to come from the operating account and \$3,175 from the Equipment Reserve to complete the projects as outlined on the October 2023 slide of the Purcellville Capital Plans presentation "
11 01/31/24	Cosplay	\$1,724.66	\$218.52	Completed- Remaining funds returned at Feb 2024 meeting	Move to allocate up to \$1724.66 to cover new furniture and tools as part of the Cosplay Room move, to be administered by the Cosplay steward(s).

12	01/31/24	Electrical Improvements Leesburg	\$2,300.00	\$730.00	Install an explosion proof self winding 20A reel over the tall table in the main room. We provide the reel (\$500 - \$800) Reel has not been purchased? Electrician bill was \$1570	Move to allocate up to \$2300 to the Leesburg Steward from the building reserve fund to cover electrical repairs to make the building safer, easier to use and protect our expensive equipment
13	02/28/24	Square Terminal	\$650.00	\$0.00	Completed - \$50 refund for Hub, \$16.56 donation	Move to increase the "Merchant processing" budget line item by \$650 for the purchase of a Square Terminal by the IT Committee Chair.
14	2/28/2024	iPad Purchases	\$300.00	\$300.00	Motion seconded then withdrawn after discussion to be revisited as needed in future. As there was no Board approval, recommend fund returned to Equipment Reserve fund.	Motion to approve IT Stewards acquisition of two Apple 8th Generation iPads and Mount-It counter-top frames which will then be mounted on counter-top(s), one each at each location to be used as fill-out and sign waiver stations. Allocation of funds from the Equipment Reserve not to exceed \$300.00
15	3/27/2024	Print Making	\$850.00	\$178.25	Steward wants remaining funds to purchase ink - Recommend returning remaining funds to Equipment Reserve fund; all items in the presentation have been purchased and the ERF should not be used to purchase consumables	Move to approve a budget of \$850 from the Equipment Reserve Fund to be used for new tools and supplies for the printmaking studio and classes.
16	3/27/2024	Woodturning Equipment (NB3)	\$2,850.00	\$807.03	Steward wants project to continue	Approve a budget of \$2,850 from the equipment reserve fund to be used to purchase the equipment listed below. The steward will submit a monthly accounting for class fees.
17	3/27/2024	New Computers	\$3,800.00	\$219.86	Completed - Recommend remaining funds be returned to the Equipment Reserve fund; all items in Phase I have been purchased.	Move to implement suggested Phase 1 of Computer Refresh up to \$3800 from the Equipment Reserve Fund, which would replace the laser and classroom computers, as well as a monitor and necessary peripherals.
18	4/24/2024	Rolland BN2-20	\$2,800.00	\$67.30	Steward wants remaining funds to purchase ink - Recommend returning remaining funds to Equipment Reserve fund. All items per the plan have been purchased and the ERF should not be used to purchase consumables.	Move to trade the ULS Laser, ULS Laser Bed, ULS Rotary Tool and UV Printer Rotary tool for the purchase of a Roland BN2-20 per the attached plan. Budget to come from the equipment reserve, and will not exceed \$2,800. Update fees to "UV Printers" in standing rules.
19	7/31/2024	Fiber Laser	\$8,450.00	\$337.62	Recommend remaining funds to be returned to the Equipment Reserve fund per the motion to return any remaining funds within 3 months of fiber laser purchase (August 13)	Move to approve the purchase of the fiber laser from Diane Bollinger as outlined in the presentation material accompanying this motion. Funds to be allocated from the Equipment Reserve budget. Any saved or remaining funds after items in the presentation are purchased may be used towards the purchase of other components, blanks or equipment to support the fiber laser, or returned. Any funds not spent within 3 months of laser purchase will be returned to the Equipment Reserve budget.
20	6/26/2024	Silk Screening	\$2,500.00	\$2,500.00	Project has not been initiated - waiting for electronics to move downstairs - Recommend project continue into 2025	Move to approve the purchase of screen printing equipment and supplies pending approval of NB1 (\$2500 grant)

7/31/2024	Electronics/DLab	\$300.00	-\$39.87	Completed	Move to setup a special projects account and fund the account with \$300 for the express purpose of supplies or tool rentals needed to prep the floor for proper epoxy installation. The none used funds will be returned to general funds within 60 days.
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