

2018-04-03 Meeting of the Board of the Directors - Agenda/Minutes

This meeting will be held in Modified SRC3 format.

- 1 [Time and Location:](#)
- 2 [Consent Agenda](#)
 - 2.1 [Appoint Chairperson of the Purcellville Facility Committee \(Brandon\)](#)
- 3 [Prior minutes](#)
- 4 [Officer Reports:](#)
 - 4.1 [Treasurer](#)
- 5 [Member Reports:](#)
- 6 [Committee Reports:](#)
 - 6.1 [New Member Orientation Committee \(Chairperson John Dubelko\)](#)
 - 6.2 [Membership Committee \(Chairperson Jessie M\)](#)
 - 6.3 [Social Outreach Committee: \(Chairperson Jessie M\)](#)
 - 6.4 [Leesburg Facility Committee \(Chairperson Brad Hess\)](#)
 - 6.5 [Purcellville Facility Committee \(Chairperson TBD\)](#)
 - 6.6 [Training Committee \(Chairperson TBD\)](#)
 - 6.7 [Special Projects Committee \(Chairperson Mike Werling\)](#)
 - 6.8 [Signage Committee \(Chairperson Mark Millsap\)](#)
- 7 [Old Business:](#)
 - 7.1 [Eliminate Annual and Semi-Annual Discounts Membership \(Mark\)](#)
 - 7.2 [Wild Apricot Membership Levels \(Mark\)](#)
- 8 [New Business:](#)
- 9 [Adjournment](#)
- 10 [Minutes:](#)
- 11 [Action Items:](#)
- 12 [Approved Spending Tracking:](#)

Time and Location:

April 3, 2018 at 7PM, 106 Royal Street NE, Leesburg, VA

Consent Agenda

Newly proposed agenda items appear in the consent agenda. Any member present at the meeting may pull an item out of the consent agenda for discussion, at which point it goes under "New Business". If nobody objects to the solutions presented by the consent agenda, everything in the consent agenda passes by consensus. Items that have more than one proposed solution should be moved to the "New Business" section.

Any member may edit this wiki page and place an item on the agenda. However, discussion of agenda items should be done via Slack. The cut-off time for addition to or revision of the consent agenda items is 48 hours prior to the meeting. Please note, agenda items (Consent, New, or Old) that request spending \$250 or more must include a section on "Relevance to our tax exempt purpose".

Appoint Chairperson of the Purcellville Facility Committee (Brandon)

Problem: The Purcellville Facility Committee needs a Chairperson

Solution: Appoint Tom Hill as Chairperson

Relevance to our tax exempt status: n/a

Motion: Appoint Tom Hill as Chairperson of the Purcellville Facility Committee.

Prior minutes

[2018-02-28 Meeting of the Board of the Directors - Agenda/Minutes](#)

Officer Reports:

Treasurer

Financial Statement

[2018-03-25 Feb Income Statement.pptx](#)

Member Reports:

None

Committee Reports:

New Member Orientation Committee (Chairperson John Dubelko)

Membership Committee (Chairperson Jessie M)

Social Outreach Committee: (Chairperson Jessie M)

Leesburg Facility Committee (Chairperson Brad Hess)

Purcellville Facility Committee (Chairperson TBD)

Training Committee (Chairperson TBD)

Special Projects Committee (Chairperson Mike Werling)

Signage Committee (Chairperson Mark Millsap)

Old Business:

Eliminate Annual and Semi-Annual Discounts Membership (Mark)

Problem: Difficult to track the status and number of memberships with too many membership levels in Wild Apricot. We would also like to simplify accounting book-keeping and simplify membership tracking.

Solution: Eliminate the semi-annual and annual discounts and go strictly with a monthly membership dues. This will vastly smooth out cash-flow, simplify accounting book-keeping and simplify membership tracking and forecasting.

Relevance to our tax exempt status: None

Proposed Motion: Motion that Membership Dues section of the current Standing Rules be modified to eliminate the \$500 / for six (6) month and \$1000 / for annual (12) month membership dues be eliminated. Result will be membership dues for Full Membership = \$100 / month and Associate Membership = \$50 / month and Corporate Membership = \$500 / month.

Wild Apricot Membership Levels (Mark)

Problem: Difficult to track the status and number of memberships with too many membership levels in Wild Apricot. We would also like to simplify accounting book-keeping and simplify membership tracking.

Solution: Require all members to submit monthly payment via reoccurring credit card payments.

Relevance to our tax exempt status: None

Proposed Motion: Motion that Section 5.4.1. Monthly Membership Dues of Makersmiths Bylaws be changed to read: "All members shall pay monthly dues in advance, of such amount as may be set by a quorum of the Board of Directors. Said payment of dues shall be via reoccurring credit card payments."

New Business:

None

Adjournment

Minutes:

==Minutes=

7:03PM Call to Order

Attendance:

| Name | Position | Roll Call |
|----------------|---------------------------|-------------------------------------|
| Brad Hess | Board Member, Chairperson | Present |
| Brandon Bullis | Board Member, Secretary | Present |
| Dave Painter | Board Member | Present |
| Juli Ravas | Board Member | Present |
| Mark Millsap | Board Member | Present |
| Pat Scannell | Board Member | Unexcused Absence (2nd consecutive) |

Note: A Director is deemed to have resigned or is required to resign if absent from three consecutive Board Meetings without the approval of the Board.

====

*****CONSENT AGENDA -**

Motion: Appoint Tom Hill as Chairperson of the Purcellville Facility Committee.

Passed by consensus

****NEW BUSINESS****

None

*****OLD BUSINESS*****

Eliminate Annual and Semi-Annual Discounts Membership

AS WRITTEN: Motion that Membership Dues section of the current Standing Rules be modified to eliminate the \$500 / for six (6) month and \$1000 / for annual (12) month membership dues be eliminated. Result will be membership dues for Full Membership = \$100 / month and Associate Membership = \$50 / month and Corporate Membership = \$500 / month.

DISCUSSION: Continuing concerns were voiced about how this change would be received by those taking advantage of the discounts. Brad reached out to those affected members and discuss proposed change with them. 50% of the affected members expressed an interest in keeping status quo. Board decided to carry this item on the Agenda as Old Business through the opening of the Purcellville location.

Wild Apricot Membership Levels

AS WRITTEN: Motion that Section 5.4.1. Monthly Membership Dues of Makersmiths Bylaws be changed to read: "All members shall pay monthly dues in advance, of such amount as may be set by a quorum of the Board of Directors. Said payment of dues shall be via reoccurring credit card payments."

DISCUSSION: Item is tied to OB1 and is being carry this item on the Agenda as Old Business through the opening of the Purcellville location.

Next meeting set for
April 25, 2018

8:29PM Meeting called to close

Action Items:

| Status | Item Description | Responsible Party |
|--------------------------|---|-------------------|
| <input type="checkbox"/> | Set up the Purcellville Facility Committee Wiki | Tom Hill |
| [] | | |
| [] | | |
| [] | | |

| | | |
|-----|--|--|
| [1] | | |
|-----|--|--|

Approved Spending Tracking:

| Amount | To | From |
|--------|----|------|
| | | |
| | | |
| | | |
| | | |
| | | |