

2024-03-13 Meeting Agenda / Notes / Minutes

Google Meet Link: <https://meet.google.com/enn-prwx-sqb>

Goals

- Organize the operations of the Membership Committee; Scheduling Hosts for Open Houses and New Membership Orientation events

Discussion items

Time	Item	Who	Notes
	Role call		<ul style="list-style-type: none">• Attendees:<ul style="list-style-type: none">◦ Mark, Jen, Ken
	Any changes to last months Agenda / Notes?		<ul style="list-style-type: none">• Comments / Corrections: None taken
	Open House Hosts/Tour Guides		<ul style="list-style-type: none">• Open House Hosts<ul style="list-style-type: none">◦ Leesburg:<ul style="list-style-type: none">▪ 03/14: Ken F. & Company▪ 03/21: Ken F. & Company▪ 03/28: Ken F. & Company▪ 04/04: Ken F. & Company▪ 04/11: Ken F. & Company▪ 04/18: Ken F. & Company▪ 04/25: Ken F. & Company◦ Purcellville:<ul style="list-style-type: none">▪ 03/19: Stosh▪ 03/26: Stosh▪ 04/02: Stosh▪ 04/09: ??▪ 04/16: ??▪ 04/23: ??▪ 04/30 ??
	New Member Orientation		<ul style="list-style-type: none">• Presenters<ul style="list-style-type: none">◦ 03/25: Mark & Dilip at Makersmiths-Purcellville◦ 04/08: Dawn & Jennifer◦ 04/22: Mark @ MS-P◦ 05/06: Dilip & Jennifer◦ 05/20: ??
	NMO Slides		<ul style="list-style-type: none">• Any suggestions or feedback to change or revise the slides?• Would really like to have new floor plans and photos of MS-L as they are really, really out of date.
	General Discussion and/or Suggestions		<ul style="list-style-type: none">• Sync of Wild Apricot, WaiverForever, and Slack.<ul style="list-style-type: none">◦ How?◦ How Often?• Sync of August: Membership Committee doesn't have access to August to enroll new members or delete lapsed members.• Wish List: App Script to check if a minor and if not a minor, send Slack invite, auto-schedule NMO, and schedule volunteer hours.<ul style="list-style-type: none">◦ There are two ways to send and get info from Wild Apricot.• Need to document who admins are for Wild Apricot, Slack, August, WaiverForever, Arlo and any other operational software or apps• Need to document what on-boarding process is and what off-boarding process is.
	Schedule Next Meeting		<ul style="list-style-type: none">• Next Membership Committee date: April 10th, 2024 at 7:00 pm at Makersmiths-Leesburg (in-person)

Members (per members listed in Slack #membership-committee channel):

Dawn Martin

Evin Grano

Ken Kalbaugh

Mark Millsap

Peat Biby

Stosh Kowalski

Tami Scannell

Wyatt Banks

Board of Directors / Officers in the #membership_committee channel:

Jennifer Chu

John Dubelko (hasn't participated lately, in danger of being dropped) II

Jonathan White (hasn't participated lately, in danger of being dropped) II

Melissa Kowalski (Newsletter)

Scott Slivers (hasn't participated lately, in danger of being dropped) II

Squirrl (hasn't participated, but whined like a baby when I removed him)(I will drop him again if he doesn't participate) II

Action items

