

2024-03-27 Meeting of the Board of Directors

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 - 8.3 NB3: Woodturning Room Upgrades (Jennifer Chu)
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- 9 Open Discussion - will be moved to a working discussion prior to the next meeting
- 10 Adjournment

Time and Location:

7pm ET Virtual Meeting <https://meet.google.com/cih-ehxi-wbc>

Call to Order:

Meeting called to order by Jonathan White at 7:04pm.

Board/Officer Name	Position	Term	Attendance (Y/N)
Jonathan White	Board Member, Chairperson	2023-2026	Y
Bev Murdock	Board Member, Secretary	2021-2024	Y
Mike DeWan	Board Member	2021-2024	Y
Brad Hess	Board Member	2022-2025	Y (joined at 8pm as cmte reports were ending)
Jessee Maloney	Board Member	2022-2025	Y
Scott Silvers	Board Member	2023-2026	Y
Jennifer Chu	Board Member	2023-2024	Y
John Dubelko	Treasurer	2023-2024	Y
Vacant	President		

Consent Agenda

Any Board Member may make a motion in the Consent Agenda. The purpose of the Consent Agenda is to propose motions that have been discussed by Board Members in advance and/or are expected to pass without objection. If the item does not fit this description, it should be proposed in New Business. Discussion of Consent Agenda items should be done via Slack prior to the meeting. Any Board Member present at the meeting may request that an item be moved from the Consent Agenda to New Business. The motions in the Consent Agenda (after any items are moved to New Business) may be passed as a group if there are no objections. Any motion that requests spending \$250 or more must include a section on "Relevance to our tax exempt purpose".

CA1: Moved to NB1

CA2: Sublimation Steward (Jessee Maloney)

Issue: The sublimation printers were purchased without a permanent steward. The temporary steward was unable to keep up due to the unexpected purchase of two new lasers. We need a permanent steward.

Solution: Diane Bollinger has volunteered as the new Sublimation and Heat Press steward in Leesburg. She has 10 years experience with the machines and software as part of her business and is the perfect fit.

Relevance to Tax Exempt Status: None

Motion: Move to approve Diane Bollinger as the new steward of the Sublimation area in Leesburg.

CA3: Sublimation Fees (Jessee Maloney)

Issue: As part of the purchase of the new sublimation printer, and heat presses, a usage fee was to be decided by the steward.

Solution: As long as Diane Bollinger (CA2) is approved as sublimation steward, she would like to charge the following fees for the printer:

- \$5 a half hour
- \$1 a sheet
- If using the roll of paper, \$1 per foot

These fees will help cover the cost of the ink and the specialized papers.

Relevance to Tax Exempt Status: None

Motion: Move to approve the usage fees for the sublimation printer as below (and update Standing Rules accordingly):

- \$5/30min
- \$1/sheet
- \$1/ft on a roll

Vote: Motion carries by voice vote

Approval of Prior Minutes

[2024-02-28 Meeting of the Board of Directors](#)

Vote: Motion carries by voice vote

Officer Reports

Chairperson:

Verbal

- President has stepped down for personal reasons. Board will discuss whether or not to appoint and any potential changes to role.
- Treasurer - seeking candidates, considering potential outsourcing of some accounting tasks to a CPA for 2024-2025 term

Secretary:



Election Update - 2024 Plan.pdf

Treasurer:



2024-02.pdf

President:

None

Committee Reports:

Membership Committee (Mark Milsap)



2024-03 Board Report.pdf

Marketing Committee (Jason Gilligan)

Website Committee (Maggie Toth)

Leesburg Facility Committee (Jessee Maloney)

Purcellville Facility Committee (Dave Painter)

Scheduling Committee (Jennifer Chu)



032024_Board Report.pdf

Newsletter Committee (Melissa Kowalski)

IT Committee (Scott Silvers)

Standing Rules Committee (Jonathan White)

Unfinished Business

OB1: Computer Refresh (Scott Silvers)

Issue: We are in need of a recap for some of our computers and need additional workstations in some rooms.

Solution: Purchase new computers that will allow upgrades as needed and reallocate any newer computers they replace to needed locations



Computer Refresh_updated.pdf

Relevance to Tax Exempt Status: None

Motion: Move to allocate \$13,000 to the IT Budget for the purchase of new computers, monitors, and accessories

Seconded to open for discussion

1st Proposed amendment: Move to implement suggested Phase 1 of Computer Refresh up to \$3800, which would replace the laser and classroom computers, as well as a monitor and necessary peripherals.

1st Amendment seconded.

2nd Proposed amendment: Move to implement suggested Phase 1 of Computer Refresh up to \$3800 from the Equipment Reserve Fund, which would replace the laser and classroom computers, as well as a monitor and necessary peripherals.

2nd Amendment seconded

Vote: Motion carries by voice vote

New Business

NB1: Printmaking Future Room & Class Supplies (Jessee Maloney)

Issue: The printmaking steward and other members would like to start teaching printmaking classes soon, and as part of the room switches in Leesburg, the printmaking studio is being moved into the former electronics room. However, the printmaking area is currently working with mostly donated supplies and hand built tools. They need some more pieces to teach more classes.

Solution: Allocate \$850 to Tools and supplies for the printmaking area. John Carter, the steward, has compiled a small list of supplies as well as classes using them.

Presentation here:



Makersmiths Print...arch 2024 (1).pdf

Relevance to Tax Exempt Status: None

Motion: Move to approve a budget of \$850 to be used for new tools and supplies for the printmaking studio and classes

Seconded

Proposed Amendment: Move to approve a budget of \$850 from the Equipment Reserve Fund to be used for new tools and supplies for the printmaking studio and classes

Seconded

Vote: Motion as amended carries by voice vote

Move for a roll call vote (Jennifer Chu)

Seconded

Roll Call:

- Aye: Jonathan White, Mike DeWan, Jesse Maloney, Scott Silvers, Beverly Murdock
- Nay: Jennifer Chu
- Abstain: Brad Hess

NB2: Minimum Red Tool Class Fees (Brad Hess)

Issue: Board members Jonathan White, Brad Hess, Scott Silvers, Jesse Maloney, and Jennifer Chu had an informal work session online on Tuesday 3/20 where class fees were discussed. It was found that some red tool class fees seem to be too low.



Red tool class fees.pdf

Solution: Set a minimum fee of \$40 per student per class for all red tool classes.

Relevance to Tax Exempt Status: None

Motion: Move to recommend a minimum fee of \$40 per student per class for red tool classes (and update Standing Rules accordingly).

Proposed Amendment: Move to require a minimum fee of \$40 per student per class for red tool classes, to take effect for newly scheduled classes. Any exceptions will require Board approval.

Seconded

Vote: Motion as amended carries by voice vote

NB3: Woodturning Room Upgrades (Jennifer Chu)

Issue: The woodturning room is ready to start project classes, but to do so we need some turning equipment and health equipment. Currently Bryan Boston and Ken Fuentecilla have provided red tool training classes for woodturning, but have been lacking in dust collection, which is needed to sand projects safely, and additional equipment to provide an enjoyable learning experience for our students (members).

Solution: With the purchase of the equipment listed below, Ken and Bryan are ready to start the first project class: Turn a bowl using Carbide tools. We have decided that it would be best to start off using Carbide cutting tools vs Traditional tools (i.e., gouges). The learning curve for using carbide tools is much less and will entice a larger audience to turn.

- Cost of class:
 - Turn a bowl using Carbide tools cost will be \$110 members \$140+ non members and run about 4 hours. We have 3 lathes for 3 students and 1 instructor who will be sharing. Another option is to have 2 students and 1 instructor each having their own lathe. This will be at the discretion of the instructor.
 - Turn a bowl price comparison:
 - Rockler = \$160 (They use carbide tools and have dust collection I believe)
 - Woodcraft = \$160 (Bryan has helped teach this class. Lathes are minis and no dust collection. They used Traditional tools.)
 - Ken Fuentecilla intends to do at least one bowl class a month with no honorarium. With the assistance of a 2nd instructor, Bryan Boston, there may be more than one bowl class a month. With additional projects to come.
- Additional Note: The woodturning room is in the black and does not owe on any equipment excluding any collocated equipment. Red tool classes have been taught for years with all proceeds going to Makersmiths. We enjoy teaching others the craft of turning and want equipment that makes turning more enjoyable for us and for the members of Makersmiths. This is only the beginning chapter on the larger use of turning room and experience learned from our members. If approved, the equipment will be paid off with 12 bowl classes with 3 students in each class.

Relevance to Tax Exempt Status: None

Motion: Approve a budget of \$2,850 from the equipment reserve fund to be used to purchase the equipment listed below. This will be repaid to the equipment reserve fund through hosting classes. The steward will submit a monthly accounting for class fees until the balance of the equipment reserve funds is repaid at which time class fees will go back into the general account.

Seconded

Proposed amendment: Approve a budget of \$2,850 from the equipment reserve fund to be used to purchase the equipment listed below. The steward will submit a monthly accounting for class fees.



Equipment proposa...odturning (1).pdf

Seconded

Vote: Motion as amended carries by voice vote

NB4: Purchase Currently Co-Located Woodturning Equipment (Jennifer Chu)

Issue: Bryan Boston would like to sell his co-located woodturning equipment to Makersmiths. In general, Makersmiths would prefer to outright own the equipment at Makersmiths instead of having them be co-located.

Solution: Approve the purchase of Bryan Boston's co-located equipment currently in the Leesburg woodturning room for \$1,500 which is 40% off retail (see itemized list below). Used value comps were unavailable for woodturning equipment after checking Ebay, Facebook Marketplace, and Craigslist. The co-located equipment was purchased new 7 years ago and has only been located and used at Makersmiths. Bryan Boston has taken care of this equipment since the original purchase.



Purchase of Co-located Equipment.pdf

Relevance to Tax Exempt Status: None

Motion: Move to allocate \$1,500 to purchase Bryan Boston's co-located woodturning equipment (see itemized list above).

Seconded

Proposed Amendment: Move to allocate \$1,500 from the Operational Fund to purchase Bryan Boston's co-located woodturning equipment (see itemized list above).

Seconded

Vote: Motion as amended carries by voice vote

Open Discussion - will be moved to a working discussion prior to the next meeting

- Grant assets
- Minors in classes
- Wiki hosting

Adjournment

Meeting adjourned by Jonathan White at 9:19pm