

2018-08-29 Meeting of the Board of the Directors - Agenda/Minutes

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Time and Location:

August 29, 2018 7:00PM at 106 Royal Street NE, Leesburg, VA

Consent Agenda

Newly proposed agenda items appear in the consent agenda. Any member present at the meeting may pull an item out of the consent agenda for discussion, at which point it goes under "New Business". If nobody objects to the solutions presented by the consent agenda, everything in the consent agenda passes by consensus. Items that have more than one proposed solution should be moved to the "New Business" section.

Any member may edit this wiki page and place an item on the agenda. However, discussion of agenda items should be done via Slack. The cut-off time for addition to or revision of the consent agenda items is 48 hours prior to the meeting. Please note, agenda items (Consent, New, or Old) that request spending \$250 or more must include a section on "Relevance to our tax exempt purpose".

CA1 New Member Committee Budget Reduction ([John Dubelko](#))

Problem: The new member committee has had several items donated and will not need \$500 of its budget.

Solution: Committee budget should be reduced by \$500 to \$1000

Relevance to our tax exempt status: None

Motion: Reduce the New Member Committee Budget by \$500

CA2 Color Copier Maintenance Budget ([John Dubelko](#))

Problem: The new copier needs to have a budget approved to fund the monthly maintenance costs and color copies. Maintenance is \$40.18 a month plus \$.14 a color copy.

Solution: Approve \$300 to cover maintenance and color copies until the end of the year.

Relevance to our tax exempt status: None

Motion: Create a copier maintenance line item in the budget for \$300.

Prior minutes

[2018-07-25 Meeting of the Board of the Directors - Agenda/Minutes](#)

Officer Reports:

Chairman

None

Secretary

None

Treasurer

[2018-08-23 Jul Income Statement.pptx](#)

Member Reports:

Committee Reports:

New Member Orientation Committee (Chairperson [John Dubelko](#))

Membership Committee (Chairperson Jessie M)

Social Outreach Committee: (Chairperson Jessie M)

Leesburg Facility Committee (Chairperson [Brad Hess](#))

- [Brad Hess](#) - Status of Roof Remediation / Repairs? - **Roof has been repaired and sealed**
- [Brad Hess](#) - Status of Work Day Clean-Up and Purge - Scheduled? - **I have not schedule it as I only have so many cycles and the CNC class was a priority. If someone can take a lead on this that would be great, otherwise it will be Mid-Sept**

Purcellville Facility Committee (Chairperson [Tom Hill](#))

- [Tom Hill](#) / [Brad Hess](#) - Report on remaining liabilities from Kickstarter and Grand Opening Sponsorships (Third month of this request) [MakersmithsAllAwards.xlsx](#) See attached sent from Tom Hill. Can [Mark R Millsap](#) reconcile the memberships against this list to update who has been awarded and started their memberships [Mark R Millsap](#)

Scheduling Committee (Chairperson [John Dubelko](#))

- Request from [Mark R Millsap](#) to report on # of classes / events, # of participants in classes / events, ? on types of events (new member, tool training, craft or low tech project, electronics / robotics class or event, etc.)
 - July: 38 events, \$1,225 raised, 26 people registered on makersmiths.org.

Special Projects Committee (Chairperson [Mike Werling](#))

- Bluemont Fair
- Manufacturing Day
- Arts in the Alley
- Habitat for Humanity 2x2 planter boxes. - **Sept 2nd 1-4 at Pville and 3rd 6-9 at Leesburg.**
- Results from Ham Fest? ([Michael James](#)) - Net \$489

Signage Committee (Chairperson [Mark R Millsap](#))

- Status of Building Sign? ([Brad Hess](#)) - **I have worked on a prototype, but have not gotten any further. There are some issues with the design that make it difficult to match as is and when I discussed it with [Mark R Millsap](#) he did not like what I had done. I will work on it as I get time, or all the items are cutout and in the CNC room for someone to assemble**

Old Business:

N/A

New Business:

N/A

Adjournment

Minutes:

==Minutes=

7:13PM Call to Order

Attendance:

Name	Position	Roll Call
Brad Hess	Board Member, Chairperson	Present
Brandon Bullis	Board Member, Secretary	Present
Dave Painter	Board Member	Present
Juli Ravas	Board Member	Present
Mark Millsap	Board Member	Present
Erin Werling	Board Member	Present
Michael James	Board Member	Present

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CONSENT AGENDA

Consent Agenda PASSED by consensus

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Next meeting set for September 26, 2018 at 7:00PM at 106 Royal Street NE, Leesburg, VA

8:20PM Meeting called to close

Action Items:

Status	Item Description	Responsible Party
☐	Reconcile Membership list against Kickstarter memberships	Mark R Millsap
☐		
☐		
☐		
☐		

Approved Spending Tracking:

Amount	To	From
-\$500.00	General	New Membership Committee
\$300.00	General	Copier Maintenance