

2018-11-29 Meeting of the Board of the Directors - Agenda/Minutes

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Time and Location:

November 29, 2018 at 7:00PM at Makersmiths location in Purcellville

Consent Agenda

Newly proposed agenda items appear in the consent agenda. Any member present at the meeting may pull an item out of the consent agenda for discussion, at which point it goes under "New Business". If nobody objects to the solutions presented by the consent agenda, everything in the consent agenda passes by consensus. Items that have more than one proposed solution should be moved to the "New Business" section.

Any member may edit this wiki page and place an item on the agenda. However, discussion of agenda items should be done via Slack. The cut-off time for addition to or revision of the consent agenda items is 48 hours prior to the meeting. Please note, agenda items (Consent, New, or Old) that request spending \$250 or more must include a section on "Relevance to our tax exempt purpose".

December Board Meeting ([Brandon Bullis](#))

Problem: The December Board meeting is scheduled during the holiday season when some board members are not available

Solution: Cancel December Board meeting.

Relevance to our tax exempt status: None

Motion: Cancel December Board Meeting.

Prior minutes

[2018-10-24 Meeting of the Board of the Directors - Agenda/Minutes](#)

Officer Reports:

Treasurer

Financial Statement



2018-11-28 Oct In...me Statement.pptx

Member Reports:

None

Committee Reports:

Leesburg Facility Committee (Chairperson [Brad Hess](#))

Update provided on Leesburg facility roof leak. Letters/emails sent to landlord. Something has to be done ASAP.

Purcellville Facility Committee (Chairperson [Tom Hill](#))

Driveway into facility has been paved by TOP. Electricity is about 80% complete. Approved facility budget has been expended.

Scheduling Committee (Chairperson [John Dubelko](#))

Committee is considering turning off Meetup to reduce number of scheduling platforms and save money. They will ask Members for their thoughts at next membership meeting.

Old Business:

None.

New Business:

NB1 FY19 Budget ([John Dubelko](#))

Problem: Each year the organization should start the year with a budget.

Solution: The attached budget is submitted to the board for their consideration.

Relevance to our tax exempt status: none

Proposed Motion: Accept the attached budget for FY19 and authorize the Treasurer and Bookkeeper to approved and make payments based on the line items in the budget.

10/15/10
10/15/10
Cancel Motion

Minutes
Profit Loss
through December 2010

	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10	Jul 10	Aug 10	Sep 10	Oct 10	Nov 10	Dec 10
Income												
4010 - Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4100 - Sales less taxes	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00
4200 - Expense - rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4300 - Electricity	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00
4400 - Electricity - School	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4500 - Paper (less than 1000)	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00
Total Income	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
Expenses												
5000 - Payroll - net	74.20	74.20	74.20	74.20	74.20	74.20	74.20	74.20	74.20	74.20	74.20	74.20
5100 - Salaries, benefits, etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5200 - Salaries - net	70.40	70.40	70.40	70.40	70.40	70.40	70.40	70.40	70.40	70.40	70.40	70.40
5300 - Medical, Pharmacy, etc.	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00	-100.00
5400 - Franchise fees, etc.	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00
5500 - Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5600 - Rent, Payroll, Utilities, etc.	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
5700 - Payroll, Utilities, etc.	70.00	70.00	70.00	70.00	70.00	70.00	70.00	70.00	70.00	70.00	70.00	70.00
5800 - Payroll, Utilities, etc.	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
5900 - Payroll, Utilities, etc.	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00
6000 - Interest Income, Capital Income	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00	-10.00
6100 - Interest Income, Capital Income	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
6200 - Interest Income, Capital Income	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
6300 - Interest Income, Capital Income	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
6400 - Interest Income, Capital Income	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
6500 - Interest Income, Capital Income	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
6600 - Interest Income, Capital Income	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
6700 - Interest Income, Capital Income	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
6800 - Interest Income, Capital Income	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
6900 - Interest Income, Capital Income	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
Total Expenses	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Profit	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00

NB2 Description (Submitter's @name)

Problem:

Solution:

Relevance to our tax exempt status:

Proposed Motion:

NB3 Description (Submitter's @name)

Problem:

Solution:

Relevance to our tax exempt status:

Proposed Motion:

Adjournment

Minutes

==Minutes==

7PM Call to Order

Attendance:

Name	Position	Roll Call
Brad Hess (Brad Hess)	Board Member, Chairperson	Present
Brandon Bullis (Brandon Bullis)	Board Member, Secretary	Present
Dave Painter (David Painter)	Board Member	Present
Juli Ravas (Juli Ravas)	Board Member	Present
Mark Millsap (Mark R Millsap)	Board Member	Unexcused Absence
Erin Werling	Board Member	Present
Michael James (Michael James)	Board Member	Present

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***CONSENT AGENDA - ***

Passed by consensus

- Cancel December Board Meeting

****NEW BUSINESS****

NB1 FY19 Budget (John Dubelko)

- AS WRITTEN: Accept the attached budget for FY19 and authorize the Treasurer and Bookkeeper to approved and make payments based on the line items in the budget.
- DISCUSSION:
 - The board reviewed the budget and requested a few clarifications and changes. John made those changes during the meeting and resubmitted the budget to the board.

Revised Budget:

V2 with the changes from the meeting. John could not find the Purcellville power budgets from last year but increased the line to \$5,700. Other changes made are:

- Doubling Equip Rental and Maintenance to \$4,800
- Added 4 months of Beckstrom payments of \$5,400



2018-11-24 Maker...get Draft V2.xlsx

Motion: Accept the revised budget for FY19 and authorize the Treasurer and Bookkeeper to approved and make payments based on the line items in the budget.

- Proposed by : [Brad Hess](#)
- Seconded by: [Michael James](#)
- Call for vote
 - In favor: [Brad Hess](#), [Brandon Bullis](#), [Juli Ravas](#), [David Painter](#), [Michael James](#), Erin Werling
 - Opposed: None
 - Abstain: None
 - Motion Pass/Fail: PASS

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Next meeting set for January 30, 2019 at Leesburg location

9PM Meeting called to close

Action Items:

Status	Item Description	Responsible Party
☐		
☐		
☐		

☐		
☐		

Approved Spending Tracking:

Amount	To	From