

2019-03-27 Meeting of the Board of the Directors - Agenda /Minutes

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Time and Location:

<Date> at 7:00PM at 785 S.20th . Street, Purcellville, VA

Consent Agenda

Newly proposed agenda items appear in the consent agenda. Any member present at the meeting may pull an item out of the consent agenda for discussion, at which point it goes under "New Business". If nobody objects to the solutions presented by the consent agenda, everything in the consent agenda passes by consensus. Items that have more than one proposed solution should be moved to the "New Business" section.

Any member may edit this wiki page and place an item on the agenda. However, discussion of agenda items should be done via Slack. The cut-off time for addition to or revision of the consent agenda items is 48 hours prior to the meeting. Please note, agenda items (Consent, New, or Old) that request spending \$250 or more must include a section on "Relevance to our tax exempt purpose".

CA1 Request for Tee Shirt Funds ([John Dubelko](#))

Problem: The New Member Orientation Committee is running low on member t-shirts.

Solution: Money can be allocated to buying more t-shirts

Relevance to our tax exempt status: none

Motion: The board approve \$200 for member t-shirts

Prior minutes

Officer Reports:

Chairman

None

Secretary

None

Treasurer



2019 -01 Fin Report.pptx



2019 -02 Fin Report.pptx

Jan Financial Report

Other items: Working insurance renewal. Wild Apricot credit card service swap looks to about a wash or cost us more to switch short term. \$32 a month extra to stay with Stripe. Estimate we will lose 1-2 Associate memberships that will cost us \$50 - \$100 a month if we switch and members have to reenter Credit Card info.

Member Reports:

Relay for Life: Approved by Board provide sponsors find volunteers willing to help with the event.

Committee Reports:

New Member Orientation Committee (Chairperson [John Dubelko](#))

- Training is well attended. Gained one new member of the committee

Membership Committee (Chairperson [user-eefcb](#))

- Draft initial statistical report of membership growth, churn and retention.

Social Outreach Committee: (Chairperson [Jessee Maloney](#))

-Mark: What social media venues are we currently using? And once we have list of social media venues, I want to be sure that Treasurer has control (username and password) of those accounts. If account is set up on personal basis, work with Treasurer to migrate account to a role based identity.

Leesburg Facility Committee (Chairperson [Brad Hess](#))

Will provide update on the lease

Purcellville Facility Committee (Chairperson [Tom Hill](#))

Scheduling Committee (Chairperson [John Dubelko](#))

- One new member to the committee this month. Working through some growing pains with class that are multi session. Starting work on the API link between facebook and makershihs.org and may not have to use the \$60 budget. Will have a first run this week. Mark Millsap will be turning off Meetup on the 3/31/2019.

Special Projects Committee (Chairperson [Mike Werling](#))

Newsletter Committee (Chairperson [Jessee Maloney](#))

Long-Term Facilities Plan Committee (Chairperson TBD)

DC-CA Committee (Chairperson [David Painter](#))

Old Business:

OB1 Description (Submitter's @name)

Problem:

Solution:

Relevance to our tax exempt status:

Proposed Motion:

OB2 Description (Submitter's @name)

Problem:

Solution:

Relevance to our tax exempt status:

Proposed Motion:

OB3 Description (Submitter's @name)

Problem:

Solution:

Relevance to our tax exempt status:

Proposed Motion:

New Business:

NB1 Description (Submitter's @name)

Problem:

Solution:

Relevance to our tax exempt status:

Proposed Motion:

NB2 Description (Submitter's @name)

Problem:

Solution:

Relevance to our tax exempt status:

Proposed Motion:

NB3 Description (Submitter's @name)

Problem:

Solution:

Relevance to our tax exempt status:

Proposed Motion:

Adjournment

Minutes:

==Minutes==

7:13PM Call to Order

Attendance:

| Name | Position | Roll Call |
|---|---------------------------|-----------|
| Brad Hess (Brad Hess) | Board Member, Chairperson | Present |
| Brandon Bullis (Brandon Bullis) | Board Member, Secretary | Present |
| Dave Painter (David Painter) | Board Member | Present |
| Juli Ravas (Juli Ravas) | Board Member | Excused |
| Mark Millsap (Mark R Millsap) | Board Member | Present |
| Erin Werling | Board Member | Present |
| Michael James (Michael James) | Board Member | Excused |

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***CONSENT AGENDA - ***

Passed by consensus

OLD BUSINESS

None

NEW BUSINESS

None

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Next meeting set for April 24, 2019 at 7pm at 106 Royal St Leesburg, VA location

8:31PM Meeting called to close

Action Items:

| Status | Item Description | Responsible Party |
|--------------------------|------------------|-------------------|
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |
| <input type="checkbox"/> | | |

Approved Spending Tracking:

| Amount | To | From |
|--------|----|------|
| | | |
| | | |
| | | |
| | | |
| | | |