

2021-10-27 Meeting of the Board of Directors

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 - 7.2 Membership Committee (Scott Newman)
 - 7.3 Leesburg Facility Committee (Jessee Maloney)
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 - 7.5 Scheduling Committee (OPEN)
 - 7.6 Special Projects Committee (OPEN)
 - 7.7 Welding Committee (Skip Smith)
 - 7.8 Newsletter Committee (Melissa Kowalski)
 - 7.9 IT Committee (Michael James)
 - 7.10 Video Committee (Squirrl McClintock)
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 - 7.12 Radio Club Committee (Allon Stern)
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- 8 Unfinished Business
- 9 New Business
 - 9.1 NB1: Leesburg Woodshop Dust Collection Funding (Michael DeWan)
 - 9.2 NB2: Approve Updates to the Bylaws and Standing Rules (Jonathan White)
 - 9.3 NB4: Appoint New Marketing Committee Chair (Scott Newman)
- 10 Open Discussion
- 11 Adjournment

Time and Location:

Meeting held virtually by Google Meet at 7:00pm.

Call to Order:

Meeting called to order by Dave Painter at 6:59PM as all Directors were present.

Board/Officer Name	Position	Term	Attendance (Y/N)
Brad Hess	Board Member	2019-2022	Y
Bev Murdock	Board Member	2021-2024	Y
Dave Painter	Board Member, Chairperson	2020-2023	Y
James Waldron	Board Member	2019-2022	Y
Jonathan White	Board Member, Secretary	2020-2023	Y
Scott Newman	Board Member	2021-2024	Y
Mike DeWan	Board Member	2021-2024	Y
John Dubelko	President	2020-2021	Y
Mary Waldron	Treasurer	2020-2021	Y

Presentations:

Venturing Presentation: Presentation by Joe Marree and Allon Stern

RoboLoco Presentation:

Consent Agenda

Any Board Member may make a motion in the Consent Agenda. The purpose of the Consent Agenda is to propose motions that have been discussed by Board Members in advance and/or are expected to pass without objection. If the item does not fit this description, it should be proposed in New Business. Discussion of Consent Agenda items should be done via Slack prior to the meeting. Any Board Member present at the meeting may request that an item be moved from the Consent Agenda to New Business. The motions in the Consent Agenda (after any items are moved to New Business) may be passed as a group if there are no objections. **The cut-off time for addition to or revision of a Consent Agenda motion is 48 hours prior to the meeting.** Any motion that requests spending \$250 or more must include a section on "Relevance to our tax exempt purpose".

CA1: Change Date of November and December Board Meetings ([Jonathan White](#))

Issue: The last Wednesday of the months of November and December fall inconveniently with holidays.

Solution: Schedule Board Meetings one week earlier in November and December.

Relevance to Tax Exempt Status: None

Motion: Move to hold the November Board Meeting on November 18th at 7:00PM and the December Board Meeting on December 15th at 7:00PM.

Vote: Motion carries by voice vote.

Approval of Prior Minutes

[2021-09-29 Meeting of the Board of Directors](#)

Brad moved to approve.

Seconded.

Vote: Passed by voice vote.

Officer Reports

Chairperson:

No report necessary this month.

Secretary:

No report necessary this month.

Treasurer:



Financial Report - 2021-09-30.pptx

Committee Reports:

Website Committee ([Jessee Maloney](#))

Jessee gave the Website Committee report.

Membership Committee (Scott Newman)



Board Membership...Oct 20211027.pdf

Leesburg Facility Committee (Jessee Maloney)

Jessee gave the Facility Committee update.

Purcellville Facility Committee (Tom Hill)

Dave Painter gave the Facility Committee update.

Scheduling Committee (OPEN)

John Dubelko gave the Scheduling Committee update.

Special Projects Committee (OPEN)

John Dubelko gave the Special Projects Committee update.

Welding Committee (Skip Smith)

No update this month.

Newsletter Committee (Melissa Kowalski)

No update this month.

IT Committee (Michael James)

No update this month.

Video Committee (Squirrl McClintock)

No update this month.

Custom Frame Shop Committee (Teresia Scott)

No update this month.

Radio Club Committee (Allon Stern)

No update this month.

Marketing Committee (Scott Newman - Acting Chair)

Scott Newman gave the committee update.

Unfinished Business

There is no Unfinished Business from the previous meeting.

New Business

NB1: Leesburg Woodshop Dust Collection Funding ([Michael DeWan](#))

Issue: The dust collection system at Leesburg is severely under powered which has led to excessive dust being spread over shop and frequent needs for me to clean out clogged ducts. We have a more powerful unit (twice the capacity) sitting idle because it needs a 240V circuit. This circuit is on the list of power upgrades presented in the September special Board meeting but action has been deferred indefinitely. In addition to the dust collector circuit the wood shop has experienced other circuit overloads that tripped circuit breakers while members had wood in the middle of a process on the drum sander, planer, or table saw. these unplanned outages can be dangerous and will cause a members material or project loss.

Solution: We can't wait for the resolution of the full Leesburg power upgrade project. I am asking that funds be allocated to complete the woodshop electrical upgrades that were in the recent full Leesburg power upgrade request to be done independent of the larger whole building project. In addition to funding the power upgrade some reconfiguration of the dust collection piping will be necessary to connect the replacement dust collector in the amount of \$125.

Based on the estimates from the initial bids the costs are:

240 volt dust collector circuit 20 A with NEMA 6-20 receptacle \$450
2 new 20 amp 120V circuits \$400
restore 2 dead 20A 120V circuits \$360
Additional piping components to redesign the dust collection system (PVC pipe, flex pipe. and connection joints) \$125

Total cost estimate \$1335.00

Relevance to Tax Exempt Status:

Motion: Move to approve funding of \$1,335.00 for electrical and dust collection upgrades to Leesburg woodshop.

Motion seconded.

Jim Waldron move to amend the motion to create at Leesburg Electrical Committee, Jim Waldron to chair, to report to the Board by November 11th with an estimate for the work as per the Slack proposal.

Seconded.

Vote: Motion carries by voice vote.

Jim W. Dave P., Mike D. agree to serve on the committee.

NB2: Approve Updates to the Bylaws and Standing Rules ([Jonathan White](#))

Issue: Updates to Bylaws and Standing Rules are required to be in line with the activities of the organization.

Solution: Updates include the following changes:

Bylaws:

4.1.3 Covers that the Board will have 7 Directors and that this number can be changed by majority vote. The Articles of Incorporation leave it to the Bylaws to establish the number of Directors.

4.11 Covers that site managers shall be the chairperson of the respective site committee and added that general site shop supplies budgets are controlled by the site manager.

Standing Rules:

Section 3 added that all Membership fees changes must be approved by the Board and communicated to Members at least 3 months in advance of taking effect.

Section 5: Specific named committees may have fewer than three members without being disbanded and that if a committee drops below 3 members that it has 30 days to get back to 3 members or it is dissolved.

Section 8: Presenters/instructors/organizers should make efforts to limit the impact of their class on other members' activity in the space and that those classes/workshops/events have priority in the space.



Makersmiths Bylaw... - 2021-10-20.pdf



Makersmiths Stan... - 2021-10-20.pdf

Relevance to Tax Exempt Status: None

Motion: Motion to approve Bylaws and Standing Rules as attached to this Agenda.

Seconded

Motion carried by voice vote.

NB3: Purchase Metal Shrinker/Stretchers for the MS-P Metal Shop ([user-eefcb](#))

Issue: The ability to stretch and shrink metal is a valuable activity and is a desirable tool set to add to the MS-P Metal Shop. We currently have very few metal working hand tools. A Shrinker/Stretchers is used to expand or compress 16 to 20 gauge sheet metal. (It is a pair of tools, one to stretch metal, one to shrink metal.)

Solution: Purchase a Metal Stretchers/Shrinker pair of tools for the MS-P Metal Shop. Cost \$180.00

Relevance to Tax Exempt Status: None

Motion: Move that the Board authorize expenditure of \$180 for a Metal Stretchers/Shrinker tool set for the MS-P Metal Shop.

Seconded.

Vote: Motion carries by voice vote.

NB4: Appoint New Marketing Committee Chair(Scott Newman)

Issue: Marketing Committee needs a new Chairperson. Chuck Whitacre has expressed a willingness to serve.

Solution: Appoint Chuck Whitacre as the new Marketing Committee Chair to succeed Scott Newman, who was acting temporarily in that role.

Relevance to Tax Exempt Status: None

Motion: Approve the appointment of Chuck Whitacre as the Marketing Committee Chair.

Seconded.

Vote: Motion carries by voice vote.

NB5: Disbanding of Welding and Blacksmithing Committees ([John Dubelko](#))

Issue: Welding and blacksmithing committees have setup their respective areas and are in more of a caretaker mode now.

Solution: Disband the committees and have a stewards appointed by the president. Skip Smith and Squirrl McClintock will have agreed to be the stewards of their respective areas.

Relevance to Tax Exempt Status: None

Motion: Disband the Welding and Blacksmithing committees. Appoint Skip Smith as the Welding shop steward and Squirr! McClintock as the Blacksmithing stewardss and Scott Newman The Board Secretary will update the list of the active committees on the Makersmiths Wiki according to the Standing Rules.

Motion to amend to disband the Welding and Blacksmithing committees. Appoint Skip Smith and Jim Waldron as the Welding shop stewards, Squirr! McClintock and Jim Waldron as the Blacksmithing stewards, and Scott Newman as the blast cabinet cabinet steward, and Brad Hess as the Tormach steward. The Board Secretary will update the list of the active committees on the Makersmiths Wiki according to the Standing Rules.

Seconded.

Vote: Motion carries by voice vote.

Open Discussion

Adjournment

Meeting adjourned by Dave Painter at 8:57.