

2022-02-27 Meeting agenda/notes

Date

27 Feb 2022

Attendees

- [user-17f4a](#) -
- [Bryan Boston](#) - Present
- Chuck Whitacre -
- Evin Grano -
- Ian Dillingham -
- Jen Barlev - Present
- [Jennifer Chu](#) -
- [Jessee Maloney](#) -
- Petina Mooney - Present
- [Saadiq Hasan](#) -
- [Scott Newman](#) - Present
- Stosh Kowalski -
- Wyatt Banks - Present

Goals

Discussion items

Time	Item	Who	Notes
	New Members		<ul style="list-style-type: none">• Petina Mooney, Jen Barlev
	Approve minutes of last meetings		<ul style="list-style-type: none">• Approve minutes from 01/30 - Approved as presented
	October General Membership Meeting Items		<ul style="list-style-type: none">• Charts from February Board Report: See Board Minutes
	Wild Apricot Data Review		<ul style="list-style-type: none">• Based on a conversation in the Marketing Committee, Jonathan White and Scott Newman started to review getting up-to-date waiver data• T-shirt size and received fields disabled for now to eliminate confusion and manage• Additional Fields added to support tracking voting members and member age (for tracking minors)
	Open House Hosts/Tour Guides		<ul style="list-style-type: none">• Please consider helping out with this important task.• We have regular Open House hosts in Leesburg (Jennifer Chu) and Purcellville (Stosh Kowalski), but sometimes they need backup/relief.• If you are interested, you can attend the regular Open Houses in both locations to get comfortable with the requirements• Draft Tour Outline: https://docs.google.com/document/d/16Tamq4JB4TTy9_PSQmFr0K1ga91xH_DKkflrPxTiJLI/edit?usp=sharing, please Comment/Suggest• Jessee adding Once a month on Saturdays• Assistant Open House hosts• Wyatt is willing to take on a night or 2 a month (either location)• Evin would like to assist at Leesburg• Flyers for volunteer opportunities - Petina?• Mention in Newsletter• Typical Open House questions - spot welder, New members wanting open classes,• Tour Outline hardcopy for the spaces• Tools signage - Petina?• QR codes for tools (usage)
	Waitlist conversation		
	New Member Orientation Instructors		<ul style="list-style-type: none">• Please consider helping out with this important task.• We have a regular instructor (Saadiq Hasan) but sometimes he needs backup/relief.• If you are interested, please sign up for and attend the regularly scheduled New Member Orientations.• We have 2 new volunteers for this role. Thanks to Petina Money and Jen Barlev• Research contacting NMO registrants to determine class interests.

	Vice-Chair Position		<ul style="list-style-type: none"> • Please consider helping out with this important task. • I am looking for someone to help share the load of the Membership Chair. • Requires the ability to commit to some amount of time on an almost daily (or every other day) basis to learn and help manage the operations of this committee • No experience necessary, I am willing to train the right candidate
	Schedule Next Meeting		<ul style="list-style-type: none"> • Normal schedule would be: Mar 27, 2022 at 7PM

Action items

- ☒ Post in #volunteers_needed - Scott Newman
- ☒ Send Petina link to the Tour outline - Scott Newman