

# 2017-08-09 Meeting of the Board of Directors

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Time and Location:

8:45pm at Makersmiths' Leesburg location 106 Royal Street

## Prior minutes

[07-12-2017 Member Meeting Minutes](#)

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## Consent Agenda

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### Loudoun County Tax Exemption Application(John D)

**Problem:** The documents listed below are needed to complete Makersmiths' application for tax exemption with Loudoun County. Only Item 5 requires Board approval.

1. The determination of exemption as a 501(c)(3).
2. Tax filing for 2015 (postcard format) and the 2016 IRS Tax filing (detailed).
3. Income/Expense Statement and/or Financial Filings-refer to IRS Form 1023 Page 9 which sets forth Revenues and Expenses for 2014, 2015 and 2016.
4. Mission Statement-Although set forth in IRS Form 1023 and Articles of Incorporation this will be supplemented in a separate document.
5. A copy of Board Minutes Authorizing Signatory Authority for filing the application will be supplemented.
6. Statement of Justification will not be a separate document. The IRS Application Narrative will serve as this document. A copy of our IRS Narrative will

**Solution:** Adopt resolution authorizing any Makersmiths Officer or Board Member Signatory Authority for the filing of the Loudoun County tax exemption application.

**Relevance:** n/a :

### Cancel Royal Street HVAC repair quote allocation (Mark M)

**Problem:** \$500 was allocated to obtain repair quotes on for the HVAC system at 106 Royal Street. A&A Heating and Air Conditioning was called in and they diagnosed and fixed the system as a donation.

**Solution:** Adopt resolution canceling the \$500 allocation of funds for the HVAC repair quote for the 106 Royal Street facility.

**Relevance:** n/a

### Royal Street Tenant Fit-up (Mark M)

**Problem:** \$500 is needed for Tenant Fit-up at 106 Royal Street.

**Solution:** Adopt resolution allocating \$500 for Tenant Fit-up for the 106 Royal Street location.

**Relevance:** Necessary to ready the space for member use for making things.

### Honorary Membership(Brad H)

**Problem:** The board wants to recognize Ted Roach for his amazing support, friendship and goodwill towards Makersmiths.

**Solution:** Adopt resolution giving Ted Roach an Honorary Membership to Makersmiths.

**Relevance:** n/a

## New Business:

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None

## Old Business:

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None

## Minutes:

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### **==Minutes=**

**8:45pm Call to Order**

**Attendance:**

Name	Position	Roll Call
Brad Hess	Board Member, Chairperson	Present
Brandon Bullis	Board Member, Secretary	Present
Dave Painter	Board Member	Present
Juli Ravas	Board Member	Present
Mark Millsap	Board Member	Present
Pat Scannell	Board Member	Leave of Absence until Feb 22, 2018

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### **\*\*\*CONSENT AGENDA - DISCUSSION\*\*\***

**Loudoun County Tax Exemption Application**

- AS WRITTEN: Adopt resolution authorizing any Makersmiths Officer or Board Member Signatory Authority for the filing of the Loudoun County tax exemption application.

- Motion:

- Proposed by: Bullis
- Seconded by: Hess

-Call for vote

- In favor: 5 (Hess, Bullis, Painter, Ravas and Millsap)
- Opposed: 0
- Abstain: 0
- Motion Pass/Fail: Pass

**Cancel Royal Street HVAC repair quote allocation**

AS WRITTEN: Adopt resolution canceling the \$500 allocation of funds for the HVAC repair quote for the 106 Royal Street facility.

Motion:

- Proposed by: Millsap
- Seconded by: Painter

-Call for vote

- In favor: 5 (Hess, Bullis, Painter, Ravas and Millsap)
- Opposed: 0
- Abstain: 0
- Motion Pass/Fail: Pass

**Royal Street Tenant Fit-up**

AS WRITTEN: Adopt resolution allocating \$500 for Tenant Fit-up for the 106 Royal Street location.

Motion:  
- Proposed by: Millsap  
- Seconded by: Painter  
-Call for vote  
- In favor: 5 (Hess, Bullis, Painter, Ravas and Millsap)  
- Opposed: 0  
- Abstain: 0  
- Motion Pass/Fail: Pass

Honorary Membership  
AS WRITTEN: Adopt resolution giving Ted Roach an Honorary Membership to Makersmiths.  
Motion:  
- Proposed by: Hess  
- Seconded by: Painter  
-Call for vote  
- In favor: 5 (Hess, Bullis, Painter, Ravas and Millsap)  
- Opposed: 0  
- Abstain: 0  
- Motion Pass/Fail: Pass

**\*\*NEW BUSINESS\*\***

**\*\*OLD BUSINESS\*\***

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9:02pm Meeting called to close

Action Items:

Status	Item Description	Responsible Party
[ ]		
[ ]		
[ ]		
[ ]		
[ ]		

Approved Spending Tracking:

Amount	To	From
\$500	General	Royal A/C
\$500	Tenant Fit-up for Royal Street	General