

# 2022-08-31 Meeting of the Board of Directors

- 1 Time and Location:
- 2 Call to Order:
  - 2.1 Consent Agenda
  - 2.2 CA1: Appointment of President (Jessee Maloney)
  - 2.3 CA2: Appointment of Marketing Committee Chair (Jessee Maloney)
  - 2.4 CA3: Appointment of Website Committee Chair (Jessee Maloney)
  - 2.5 CA4: Acceptance of Donation (Mike Dewan)
- 3 Approval of Prior Minutes
- 4 Officer Reports
  - 4.1 Chairperson:
  - 4.2 Secretary:
  - 4.3 Treasurer:
- 5 Committee Reports:
  - 5.1 Membership Committee (Open)
  - 5.2 Marketing Committee (now Jason Gilligan)
  - 5.3 Website Committee (now Maggie Toth)
  - 5.4 Leesburg Facility Committee (Jessee Maloney)
  - 5.5 Purcellville Facility Committee (Tom Hill, Dave Painter spoke on behalf of Tom Hill)
  - 5.6 Scheduling Committee (Jennifer Chu)
  - 5.7 Newsletter Committee (Melissa Kowalski)
  - 5.8 IT Committee (Michael James)
  - 5.9 Video Committee (Squirrl McClintock)
  - 5.10 Custom Frame Shop Committee (Anthony Lesink)
  - 5.11 Maintenance Committee (Dave Painter)
  - 5.12 Special Projects Committee (OPEN)
- 6 Unfinished Business
  - 6.1 OB1: NONE
- 7 New Business
  - 7.1 NB1: Corporate Membership Temporary and Extension and Review (Beverly Murdock)
  - 7.2 NB2: Grant Application (David Painter)
  - 7.3 NB3: 3D Printer Purchase (Jessee Maloney)
  - 7.4 NB4: MS-P Wood and Metal Shop Heat and AC (Dave Painter)
  - 7.5 NB5: MS-L Band Saw Purchase (Brad Hess)
- 8 Open Discussion
- 9 Adjournment

## Time and Location:

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7pm ET Virtual Meeting <https://meet.google.com/ica-fdvh-jje>

## Call to Order:

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Meeting called to order by Jonathan White at 7:04PM.

Board/Officer Name	Position	Term	Attendance (Y/N)
Brad Hess	Board Member	2022-2025	Y (7:06pm)
Bev Murdock	Board Member	2021-2024	Y
Dave Painter	Board Member	2020-2023	Y
Jessee Maloney	Board Member	2022-2025	Y
Jonathan White	Board Member, Chairperson	2020-2023	Y
Scott Newman	Board Member	2021-2024	Y
Mike DeWan	Board Member	2021-2024	Y
John Dubelko	Treasurer	2022-2023	Y
Open	President	-	

## Consent Agenda

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Any Board Member may make a motion in the Consent Agenda. The purpose of the Consent Agenda is to propose motions that have been discussed by Board Members in advance and/or are expected to pass without objection. If the item does not fit this description, it should be proposed in New Business. Discussion of Consent Agenda items should be done via Slack prior to the meeting. Any Board Member present at the meeting may request that an item be moved from the Consent Agenda to New Business. The motions in the Consent Agenda (after any items are moved to New Business) may be passed as a group if there are no objections. **The cut-off time for addition to or revision of a Consent Agenda motion is 48 hours prior to the meeting.** Any motion that requests spending \$250 or more must include a section on "Relevance to our tax exempt purpose".

## CA1: Appointment of President (Jessee Maloney)

**Issue:** Makersmiths has a vacancy in the office of the President, which is a key operational role

**Solution:** Squirrl, aka: Casey McClintock, a long time member, has agreed to take on the position of President of Makersmiths for at least one term.

**Motion:** Move to appoint Casey McClintock to the position of President, effective immediately until the end of the next Annual Meeting of the Membership.

## CA2: Appointment of Marketing Committee Chair (Jessee Maloney)

**Issue:** Chuck Whitacre is stepping down as Marketing Committee Chair

**Solution:** Jason Gilligan has agreed to take over as Marketing Committee Chair.

**Motion:** Move to appoint Jason Gilligan as the Marketing Committee Chair.

## CA3: Appointment of Website Committee Chair (Jessee Maloney)

**Issue:** Jessee Maloney is stepping down as Website Committee Chair

**Solution:** Maggie Toth has agreed to take over as Website Committee Chair

**Motion:** Move to appoint Maggie Toth as the Website Committee Chair.

## CA4: Acceptance of Donation (Mike Dewan)

**Issue:** Melissa Kang has graciously offered to donate a new Shop Fox 20x40 down draft table. In accordance with the Bylaws, "9.6.1. The Board, the President, or as delegated by the Board, may accept or reject on behalf of the Corporation any gift, donation, bequest, or device for the nonprofit purposes of this Corporation." As of the time of the donation, the position of President is vacant.

**Solution:** The Board needs to accept a donation before the Treasurer can issue a receipt.

**Motion:** Move to accept the donation of the 20x40 Shop Fox Down Draft Table and direct the Treasurer to issue a receipt upon request by the donor.

Vote: Consent Agenda approved by voice vote

## Approval of Prior Minutes

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[2022-07-27 Meeting of the Board of Directors - Makersmiths - Makersmiths Wiki](#)

Vote: Minutes approved by voice vote

## Officer Reports

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### Chairperson:

Verbal report on future bylaws review planned

### Secretary:

None

### Treasurer:



2022-7-31 .pdf

## Committee Reports:

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Membership Committee (Open)

Marketing Committee (now Jason Gilligan)

Website Committee (now Maggie Toth)

Leesburg Facility Committee (Jessee Maloney)

Purcellville Facility Committee (Tom Hill, Dave Painter spoke on behalf of Tom Hill)

Scheduling Committee (Jennifer Chu)

Newsletter Committee (Melissa Kowalski)

IT Committee (Michael James)

Video Committee (Squirrl McClintock)

Custom Frame Shop Committee (Anthony Lesink)

Maintenance Committee (Dave Painter)

Special Projects Committee (OPEN)

## Unfinished Business

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OB1: NONE

## New Business

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### NB1: Corporate Membership Temporary and Extension and Review (Beverly Murdock)

**Issue:** A corporate membership has expired (as of Aug 14, 2022), and the member has asked for a review/adjustment of the membership rules /requirements prior to consideration of their membership. Any such changes should be done in a thoughtful manner meant to appeal to corporate members in general while ensuring fair access and usage for all members. Meanwhile, the corporate member lacks access to the space and Makersmiths misses out on corporate member revenue.

Current Language:

#### 6.3.5. Corporate Membership

6.3.5.1. Corporations pay \$5K or more for 10 Members.

6.3.5.2. All of the same rights and obligations as Individual Membership

6.3.5.3. The corporation shall specify one adult Primary Member who will control the Corporate Membership and will communicate the assignment and reassignment of other Members under the Corporate Membership. Additional employees of the corporation may be added as Members by the Primary Member up to the total allowed.

6.3.5.4. One vote for the Corporate Membership to be cast by the Primary Member.

6.3.5.5. Considered Regular member class for Bylaws purposes.

**Solution:** Offer the corporate member a one time 3 month extension of their existing membership prorated based on the normal annual rate with a temporary waiver of volunteer hour commitments. Set up a small temporary tiger team to recommend changes to the Bylaws and Standing Rules for corporate members

**Relevance to Tax Exempt Status:** None

#### **Motion:**

**NB1A:** Move to offer Mitre Corporation an extension of their current corporate membership through November 14, 2022 for \$1,250.01 with a waiver of any volunteer requirements during the extension period.

Motion to amend: Move to offer Mitre Corporation an extension of their current corporate membership for three months for \$1,250.01 with a waiver of any volunteer requirements during the extension period.

Vote on amendment: Motion Seconded. Motion as amended carries by voice vote.

**NB1B:** Move to form a temporary tiger team for the limited purpose of evaluating the current corporate membership rules and requirements. The team should talk to existing and prospective corporate members to solicit feedback, and then formulate recommendations for the Board to consider by the October 2022 Board meeting

Vote: Motion Seconded. Motion carries by voice vote.

## NB2: Grant Application (David Painter)

**Issue:** Makersmiths has an opportunity to apply for a grant from Google. Draft application and supporting documentation are below.

#### **Solution:**



Google Grant App...DReview (1).docx



Google Grant Work...et\_Final (1).xlsx



Makersmiths Inc F... FY22 Budget.xlsx

**Relevance to Tax Exempt Status:** None

**Motion:** Move to approve the submission of the grant application as drafted.

Motion to amend: Schedule a special meeting of the Board on Sunday, September 18, 7pm.

Vote: Motion Seconded. Motion as amended carries by voice vote.

### NB3: 3D Printer Purchase (Jessee Maloney)

**Issue:** The 3D Printing areas in both Leesburg and Purcellville would like to add to the existing machines for consistency AND larger printing options

**Solution:** Having the same printers at Purcellville and Leesburg means we don't need separate classes, the 3D printing steward can maintain them easier and we can buy replacement parts in bulk. Additionally having larger printers means we have equipment that people wouldn't have at home. Always a good idea.

We are asking to purchase 7 new printers, as well as items to help maintain them, with a total purchase cost of \$3,270 with shipping, tax and 10% wiggle room included.

These printers would consist of 4 self leveling Elegoo Neptune 3's (2 for Purcellville, 2 for Leesburg), 2 Longer LK5 Pros (1 for Purcellville, 1 for Leesburg) and an Elegoo Jupiter resin printer for Leesburg. We would also be selling off some of the older printers to make room and recoup costs.

You can see our business plan, commonly asked questions, individual costs, bed size, capabilities, etc here:



New 3D Printers f... Makersmiths\_.pdf

**Relevance to Tax Exempt Status:** None

**Motion:**

Move to authorize the purchase of 3D printers and supporting items to include 7 printers including 4 Elegoo Neptunes, 2 Longer LK5 Pros, and 1 Elegoo Jupiter for an amount not to exceed \$3,270 less the proceeds realized from selling excess printers which include the Lulzbot Mini, Replicator 2, and XYZ Davinci Pro.

Motion to amend: Move to authorize the purchase of 3D printers and supporting items to include 7 printers including 4 Elegoo Neptunes, 2 Longer LK5 Pros, and 1 Elegoo Jupiter for an amount not to exceed \$3,270 less the proceeds realized from selling excess printers which include the Lulzbot Mini, Replicator 2, and XYZ Davinci Pro, and to use the Equipment Reserve fund.

Vote: Motion Seconded. Motion as amended carries by voice vote.

## NB4: MS-P Wood and Metal Shop Heat and AC (Dave Painter)

**Issue:** Excessive heat in summer, frosty temperatures in winter, and essentially non-existent humidity control. Poor environment contributes to degradation of our tools, especially rust on machined surfaces. Working in these shops during the summer and winter months is uncomfortable and fatiguing and may contribute to unsafe task execution.

**Solution:** Install Split HVAC systems, 2 in the Wood Shop and 1 in the Metal Shop. Units will be very similar to the unit installed in the Frame Shop (which has performed very much above expectations). Additionally, these new units can be controlled by Alexa which will allow for automatic set-back and, for example, 'Alexa, turn on the Heat in the Wood shop'. Proposal includes purchase of units, installation by volunteers, and charging by a certified HVAC technician (required for warranty). We will retain the Propane Heater in the Wood shop as backup.

**Relevance to Tax Exempt Status:** None

**Motion:** Move that \$5,580.00 be allocated to purchase and install HVAC units in MS-P Wood and Metal Shops.

Motion to amend: Move that \$5,580.00 be allocated to purchase and install HVAC units in MS-P Wood and Metal Shops using the Equipment Reserve fund.

Vote: Motion Seconded. Motion carries by voice vote.

## NB5: MS-L Band Saw Purchase (Brad Hess)

**Issue:** The bandsaw in Leesburg is owned by Brad Hess. A member Brian Coyne has the same saw for sale for \$750

**Solution:** Purchase saw from Brian Coyne and remove the saw owned by Brad Hess

**Relevance to Tax Exempt Status:** None

**NB5A:** Move to waive 7 day advance notice.

Vote: Motion Seconded. Motion carries by voice vote.

**NB5B:** Move that \$750.00 be allocated to purchase the Grizzly G0513 from Brian Coyne.

Motion to amend: Move that \$750.00 be allocated to purchase the Grizzly G0513 from Brian Coyne using the Equipment Reserve Fund.

Vote: Motion Seconded. Motion carries by voice vote.

## Open Discussion

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## Adjournment

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Meeting adjourned by Jonathan White at 8:28pm