

# 2023-01-25 Meeting of the Board of Directors

- 1 Time and Location:
- 2 Call to Order:
  - 2.1 Consent Agenda
- 3 Approval of Prior Minutes
- 4 Officer Reports
  - 4.1 Chairperson:
  - 4.2 Secretary:
  - 4.3 Treasurer:
- 5 Committee Reports:
  - 5.1 Membership Committee (Jen Barlev)
  - 5.2 Marketing Committee (Jason Gilligan)
  - 5.3 Website Committee (Maggie Toth)
  - 5.4 Leesburg Facility Committee (Jessee Maloney)
  - 5.5 Purcellville Facility Committee (Tom Hill)
  - 5.6 Scheduling Committee (Jennifer Chu)
  - 5.7 Newsletter Committee (Melissa Kowalski)
  - 5.8 IT Committee (Scott Silvers)
  - 5.9 Custom Frame Shop Committee (Open)
  - 5.10 Maintenance Committee (Dave Painter)
  - 5.11 STEM Committee (Diane Painter)
- 6 Unfinished Business
  - 6.1 None
- 7 New Business
  - 7.1 NB1: Approve Amendments to the Bylaws (Jonathan White)
  - 7.2 NB3: Approval of \$1,200 Grant (Jonathan White)
- 8 Open Discussion
- 9 Adjournment

## Time and Location:

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7pm ET Virtual Meeting <https://meet.google.com/ica-fdvh-jje>

## Call to Order:

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Meeting called to order by Jonathan White at 7:02pm.

| Board/Officer Name         | Position                | Term      | Attendance (Y/N) |
|----------------------------|-------------------------|-----------|------------------|
| Brad Hess                  | Board Member            | 2022-2025 | Y                |
| Bev Murdock                | Board Member, Secretary | 2021-2024 | Y                |
| Dave Painter               | Board Member            | 2020-2023 | Y                |
| Jessee Maloney             | Board Member            | 2022-2025 | Y                |
| Jonathan White             | Board Member, President | 2020-2023 | Y                |
| Scott Newman               | Board Member            | 2021-2024 | Y                |
| Mike DeWan                 | Board Member            | 2021-2024 | Y                |
| John Dubelko               | Treasurer               | 2022-2023 | Y                |
| Casey "Squirr!" McClintock | President               | 2022-2023 | Y                |

## Consent Agenda

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Any Board Member may make a motion in the Consent Agenda. The purpose of the Consent Agenda is to propose motions that have been discussed by Board Members in advance and/or are expected to pass without objection. If the item does not fit this description, it should be proposed in New Business. Discussion of Consent Agenda items should be done via Slack prior to the meeting. Any Board Member present at the meeting may request that an item be moved from the Consent Agenda to New Business. The motions in the Consent Agenda (after any items are moved to New Business) may be passed as a group if there are no objections. **The cut-off time for addition to or revision of a Consent Agenda motion is 48 hours prior to the meeting.** Any motion that requests spending \$250 or more must include a section on "Relevance to our tax exempt purpose".

## None

## Approval of Prior Minutes

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2022-12-28 Meeting of the Board of Directors

**Vote:** Motion carries by voice vote to approve the minutes

## Officer Reports

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Chairperson:

None

Secretary:

None

Treasurer:



2022-12-31 Financials.pdf

## Committee Reports:

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Membership Committee (Jen Barlev)

No report

Marketing Committee (Jason Gilligan)

Marketing Survey Results



2023 Membership Survey Results.pdf

Raw data shared on #BoardTalk only

## Website Committee (Maggie Toth)

No report

## Leesburg Facility Committee (Jessee Maloney)

Oral report

## Purcellville Facility Committee (Tom Hill)

Oral report from Dave Painter

- HVAC updates completed
- Increase in maintenance issues
- Instances of equipment left running (e.g. dust collector, propane heater)

## Scheduling Committee (Jennifer Chu)

No updates to report

## Newsletter Committee (Melissa Kowalski)

No report

## IT Committee (Scott Silvers)

Oral Report

- Potential member survey for needs, interests
- Investigating potential grant
- UPS donation

## Custom Frame Shop Committee (Open)

Jonathan White provided update

- Chair needed
- A lot of interest
- Need assistance in setting up equipment

## Maintenance Committee (Dave Painter)

- Oral report

- See Purcellville update on maintenance issues

## STEM Committee (Diane Painter)

No report

## Unfinished Business

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None

## New Business

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### NB1: Approve Amendments to the Bylaws (Jonathan White)

**Issue:** The Bylaws required updates to address the running of the Makersmiths organization.

**Solution:** A group comprised of Jesse Maloney, Squirr! McClintock, Bev Murdock, Scott Newman and Jonathan White reviewed the current Bylaws to address necessary updates such as streamlining the Director election process, reduces the burden required to hold a special meeting without minimizing Director input, defines rules for acceptance of donations and other issues. The recommended changes are available in a document comparing the currently adopted Bylaws with the suggested amendments. The document showing the tracked changes with commentary on the changes is available here: [Comparison of Makersmiths Bylaws As Adopted vs Amended](#)

**Relevance to Tax Exempt Status:** None

**Motion:**

Move to approve the Bylaws of Makersmiths as presented here: [Makersmiths Bylaws - Amendments As Proposed - January 25, 2023](#)

**Vote:** Motion carries by voice vote

### NB2: Approve Amendments to the Standing Rules (Jonathan White)

**Issue:** The Standing Rules required updates to address the running of the Makersmiths organization.

**Solution:** A group comprised of Jesse Maloney, Squirr! McClintock, Bev Murdock, Scott Newman and Jonathan White reviewed the existing Standing Rules to address minor updates. The document showing the tracked changes with commentary on the changes is available here: [Comparison of Makersmiths Standing Rules As Adopted Vs As Amended](#)

**Relevance to Tax Exempt Status:** None

**Motion:**

Move to approve the Bylaws of Makersmiths as presented here: [Makersmiths Standing Rules - Amendments As Proposed - January 25, 2023](#)

**Vote:** Motion carries by voice vote

### NB3: Approval of \$1,200 Grant (Jonathan White)

**Issue:** A grant was awarded to Makersmiths for \$1,200 from the The Cadeaux Fund, a Donor Advised Fund of Renaissance Charitable Foundation which currently requires Board approval.

**Solution:** Accept the Non-Restricted grant Makersmiths was awarded \$1,200. Per the meeting on 2022-10-25, this grant was to be used to complete the power wiring required to support the new jointer in the Leesburg woodshop. A copy of the letter is available to Directors on Slack.

**Relevance to Tax Exempt Status:** None

**Motion:** Move to accept the \$1,200 grant from The Cadeaux Fund, a Donor Advised Fund of Renaissance Charitable Foundation. Create a budget line with \$1,200 for Leesburg Woodshop Upgrades to be used to complete the power upgrades necessary to support the new jointer in the Leesburg woodshop, with any remaining funds made available to the Leesburg Woodshop Steward for additional equipment and materials.

**Motion to amend:** Move to accept the \$1,200 grant from The Cadeaux Fund, a Donor Advised Fund of Renaissance Charitable Foundation. The funds are agreed to be used for the Leesburg Woodshop.

**Vote:** Motion as amended carries by voice vote.

## Open Discussion

- Update from Dave Painter:

- Inventory analysis remains in progress.
  - Meeting set for Monday, January 30, 7pm.
  - <https://docs.google.com/spreadsheets/d/1re1uVEoZzzVhzuXTgEvBn8aWpEyBBRUW/edit#gid=2068135132>
  - **Update from Jonathan White:**
    - Working on Capital Investment Business Case Template
    - Will circulate for comment
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## Adjournment

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Meeting adjourned by Jonathan White at 8:38pm.