

2023-06-28 Annual Meeting of the Board of Directors

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 - 7.8 IT Committee (Scott Silvers)
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 - 7.10 Maintenance Committee (Dave Painter)
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 - 7.12 Standing Rules Committee (Jonathan White)
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- 8 New Business
 - 8.1 NB1: Sale of the Clay Pugger (C. Adam "Squirrl" McClintock)
- 9 Open Discussion
- 10 Adjournment

Time and Location

7pm ET Virtual Meeting <https://meet.google.com/ica-fdvh-jje>

Call to Order

Meeting called to order by Jonathan White at 7:05pm.

Board/Officer Name	Position	Term	Attendance (Y/N)
Brad Hess	Board Member	2022-2025	N (excused)
Bev Murdock	Board Member, Secretary	2021-2024	Y
Scott Silvers	Board Member	2023-2026	Y (7:10pm)
Jessee Maloney	Board Member	2022-2025	Y
Jonathan White	Board Member, Chair	2023-2026	Y
Scott Newman	Board Member	2021-2024	Y
Mike DeWan	Board Member	2021-2024	Y
John Dubelko	Treasurer	2022-2023	Y
Adam "Squirrl" McClintock	President	2022-2023	Y

Appointment of Board Officers for 2023-2024 Term

Bylaws Reference

5.1. Officers

5.1.1. The Board may appoint by majority resolution such Officers as the Board deems necessary to perform regular management of the Corporation.
5.1.2. The President shall not also be appointed as Secretary or Treasurer.
5.1.3. The duties performed by Officers will be determined by the Board.
5.1.4. Any Member in good standing shall be qualified to be appointed as the President, Secretary, Treasurer or Chairperson of the Corporation.
5.1.5. The Treasurer shall not also be appointed as Bookkeeper (non-Officer)

Appoint Chairperson

Nominees: Jonathan White

Motion: Move to appoint Jonathan White as the Chairperson of the Corporation for the 2023-2024 term.

Vote: Motion carries by voice vote

Appoint Secretary

Nominees: Beverly Murdock

Motion: Move to appoint Beverly Murdock as the Secretary of the Corporation for the 2023-2024 term.

Vote: Motion carries by voice vote

Appoint Treasurer

Nominees: John Dubelko

Motion: Move to appoint John Dubelko as the Treasurer of the Corporation for the 2023-2024 term.

Vote: Motion carries by voice vote

Appoint President

Nominees: "Squirrl" McClintock

Motion: Move to appoint "Squirrl" McClintock as the President of the Corporation for the 2023-2024 term.

Vote: Motion carries by voice vote

Appoint Bookkeeper (non-Officer)

Nominees: Christa Stern

Motion: Move to appoint Christa Stern as the Bookkeeper of the Corporation for the 2023-2024 term.

Vote: Motion carries by voice vote

Consent Agenda

Any Board Member may make a motion in the Consent Agenda. The purpose of the Consent Agenda is to propose motions that have been discussed by Board Members in advance and/or are expected to pass without objection. If the item does not fit this description, it should be proposed in New Business. Discussion of Consent Agenda items should be done via Slack prior to the meeting. Any Board Member present at the meeting may request that an item be moved from the Consent Agenda to New Business. The motions in the Consent Agenda (after any items are moved to New Business) may be passed as a group if there are no objections. Any motion that requests spending \$250 or more must include a section on "Relevance to our tax exempt purpose".

CA1: Approval of funds to complete Ceramics buildout (C. Adam "Squirrl" McClintock)

Issue: Bo Wernick has donated roughly \$450 in materials and equipment for the Ceramics Shop buildout. He would like the remaining funds to complete the shop to be covered by Makersmiths. The Ceramics Shop at MSP is nearly complete but needs a little funding to get over the finish line.

Solution: Provide a budget of \$200 for the buildout of the Ceramics Shop at MSP

Relevance to Tax Exempt Status: None

Motion: Move to approve \$200 in funds for the completion of the Ceramics Shop buildout.

CA2: Renew Adobe Suite Licenses (Scott Silvers)

Issue: Our Adobe Creative Suite license expires at the end of the month. I've asked our new contact to give me an updated quote. I was also asked to get a quote for an addition license for one of the Leesburg Main Room computers, since the classroom computer isn't always available. I haven't received them official quote back yet. Based on the quote we got back in November to reactivate our license it should be ~\$330 per license, so ~\$660 for two.

Solution: Establish a not to exceed budget of \$700 to purchase the licenses once the quote is received.

Relevance to Tax Exempt Status: None

Motion: Move to create an IT budget line with \$700 to be used in 2023 for the purchase of two Adobe Creative Suite licenses.

Vote: Consent Agenda motions approved by voice vote

Approval of Prior Minutes

[2023-05-31 Meeting of the Board of Directors](#)

Vote: Minutes approved by voice vote

Officer Reports

Chairperson:

INSERT REPORT HERE

Secretary:



Voting Process for OpaVote.pdf

Treasurer:



2023-05 Financials.pdf

Committee Reports:

Membership Committee (Scott Newman)

Marketing Committee (Jason Gilligan)

Website Committee (Maggie Toth)

Leesburg Facility Committee (Jessee Maloney)

Purcellville Facility Committee (Dave Painter)

Scheduling Committee (Jennifer Chu)

Newsletter Committee (Melissa Kowalski)

IT Committee (Scott Silvers)

Custom Frame Shop Committee (OPEN)

Maintenance Committee (Dave Painter)

STEM Committee (Diane Painter)

Standing Rules Committee (Jonathan White)

Finance Committee (John Dubelko)

New Business

NB1: Sale of the Clay Pugger (C. Adam "Squirrl" McClintock)

Issue: The clay pugger at the MSP Ceramics Shop is not useful to the shop. It's valuation at this time is likely between \$500 and \$2000. If it were to sell for over \$1000 this requires board approval.

Solution: Sell the clay pugger.

Relevance to Tax Exempt Status: None

Motion: Move to allow Bo Wernick (Ceramics Steward) sell the clay pugger with funds to be allotted towards the purchase of up to 3 additional potters wheels.

Motion to Amend: Move to allow Bo Wernick (Ceramics Steward) to sell the clay pugger.

Vote: Motion does not carry.

Open Discussion

Asset list/replacement cost info gathered, have a working session for future plans.

Adjournment

Meeting adjourned by Jonathan White at 8:07pm